

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

**I. CALL TO ORDER:** The meeting was called to order by Chad Guidry on November 19, 2024 at 4:00pm.

**PRESENT:** Chad Guidry, Frances Cannon, Rob Brandon, Roy Marcantel, Jay Lafargue

**NOT PRESENT:** Matthew Courville

**OTHERS PRESENT:** Jackie Reviel, CEO; Suzette Fatula, Controller; Kevin Fontenot, Legal; Morgan Courville, Executive Assistant

**II. EXECUTIVE SESSION:**

- A. Motion by Marcantel, seconded by Cannon to enter executive session for the purpose of strategic planning. A vote was called; the motion passed unanimously. Those present for the executive session were Guidry, Cannon, Marcantel, Brandon, Lafargue, Reviel, Fatula, Fontenot, Morgan Courville
- B. Motion by Cannon, seconded by Marcantel to enter regular session. A vote was called; the motion passed unanimously.

**III. BOARD EDUCATION:**

- A. A review of the governance of the Quality Assessment Tool was carried out, with recommendation to complete the assessment and return to Morgan Courville.

**IV. PUBLIC COMMENT:** No public comment

**V. CONSENT AGENDA:** Motion by Marcantel seconded by Cannon to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.

- A. Board of Commissioners Meeting Minutes – Regular Meeting: October 2024
- B. Medical Staff Committee Meeting Minutes – October 2024

**VI. ACTION ITEMS:**

- A. Notice of Public meeting on Tuesday, December 17, 2024 at 4:30pm was announced by Kevin Fontenot.
- B. Motion by Cannon seconded by Marcantel to Adopt a Resolution to Grant Authority to Execute Utility Servitude. A vote was called, and the motion passed unanimously.
- C. Motion by Marcantel seconded by Cannon to adopt the Board of Commissioners meeting dates for 2025. A vote was called, and the motion passed unanimously.
- D. Motion by Marcantel seconded by Cannon to Approve Medical Staff Officers. A vote was called, and the motion passed unanimously.
- E. Motion by Marcantel, seconded by Cannon to ratify contracts presented. A vote was called; the motion passed unanimously.
  - 1. LHIN Vitality Payer Scorecard
  - 2. Rex Brown Anesthesia Services, LLC
  - 3. QliqSOFT

- F. Motion was made by Cannon, seconded by Marcantel to approve Policy revisions. A vote was called; the motion passed unanimously.
  - 1.HW-024C Fetal Demise of Parental Rights
  - 2.HR-030-001 Medical Insurance Opt Out
  - 3.HW-024 Record Documentation
  - 4.HW-024 Patient Rights and Responsibilities
  - 5.HR-030-150b EIB
  - 6.LA-017-001 Panic Values
- G. Motion by Marcantel, seconded by Cannon to approve bad debt as presented. A vote was called; the motion passed unanimously.
- H. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Manuel, seconded by Cannon, and carried to approve the following appointments, reappointments, delegations, and clinical privileges.
  - 1. Credentialing
    - i. New Appointments
      - a. Joseph R. Caraway, CRNA – Allied Health/CRNA
      - b. Richard Levy, CRNA – Allied Health/CRNA
      - c. Allie Richard, PA – Allied Health/Psychiatry
      - d. Jason Trahan, MD – Active/ENT
    - ii. Reappointments M'Liss Crosier, MD – Courtesy/Pathology
      - a. David Dawes, MD – Active/Psychiatry
      - b. Vickie Gauthier, APRN – Allied Health/Psychiatry
      - c. Amanda Keys, APRN – Allied Health/Cardiology
      - d. Erin Langford, MD – Courtesy/Pathology
      - e. Kate Louviere, APRN – Allied Health/Psychiatry
      - f. Tiffany Meaux, APRN – Allied Health/Psychiatry
      - g. Katherine Spears, APRN – Allied Health/Psychiatry

**VII. INFORMATION ITEMS:**

- A. Update provided by Fatula included review of October 2024 Financial Documents, Operating Expenses, various funding sources (ACO, MCIP, DPP), and interim financing costs. The report also addressed Hospital and RHC Cash Collections, cost report progression and update on insurance contract renegotiation project.
- B. Reviel gave an executive update covering progress at Reeves RHC, Grand Opening date for Phase 1, Open Enrollment, Employee Holiday Market, Board and Physician Christmas Celebration and Annual Ethics and Sexual Harassment Training reminder.

**VIII. ADJOURNMENT:**

- A. Motion by Cannon, seconded by Marcantel to adjourn. With no further business, the meeting was adjourned at 5:18 pm.

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Chad Guidry, Chairman

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Roy Marcantel, Secretary