

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. CALL TO ORDER:** The meeting was called to order by Matthew Courville on December 17, 2025 at 4:32pm.
- PRESENT:** Frances Cannon, Rob Brandon, Roy Marcantel, Jay Lafargue, Matthew Courville
- NOT PRESENT:** Chad Guidry, Paula Manuel
- OTHERS PRESENT:** Jackie Reviel, CEO; Richard Stokes, CFO; Kevin Fontenot, Legal; Morgan Courville, Executive Assistant
- II. EXECUTIVE SESSION:**
- A. No need for Executive Session
- III. BOARD EDUCATION:**
- A. A review of the governance of the Quality Assessment Tool was carried out, with recommendation to complete the assessment and return to Morgan Courville.
- IV. PUBLIC COMMENT:** No public comment
- V. CONSENT AGENDA:** Motion by Marcantel seconded by Cannon to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.
- A. Board of Commissioners Meeting Minutes – Regular Meeting: November 2024
- B. Medical Staff Committee Meeting Minutes – November 2024
- VI. ACTION ITEMS:**
- A. Motion by Marcantel seconded by Lafargue to Adopt a resolution ordering and calling a special election. A vote was called, and the motion passed unanimously.
- B. Motion by Cannon seconded by Marcantel to approve the licensure standards time frames on annual policy review. A vote was called, and the motion passed unanimously.
- C. Motion by Cannon, seconded by Marcantel to ratify contracts presented. A vote was called; the motion passed unanimously.
1. Terracon Proposal for USDA and ER
2. Trubridge Subscription Agreement for QMI and SDOH
- D. Motion was made by Cannon, seconded by Marcantel to approve Policy revisions. A vote was called; the motion passed unanimously.
1. MR-020 Secure Messaging Policy
2. HW-016 Hospital Visitation Policy
3. HW-009 Admission Policy
- E. Motion by Marcantel, seconded by Brandon to approve bad debt as presented. A vote was called; the motion passed unanimously.
- F. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole’s recommendations, and information received during the credentialing and privileging processes. Based

on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Cannon, seconded by Lafargue, and carried to approve the following appointments, reappointments, delegations, and clinical privileges.

1. Credentialing
  - i. New Appointments
    - a. Parker Lavigne, MD – Courtesy/Cardiology
    - b. Kasimu Moody, MD – Courtesy/Emergency Medicine
    - c. Stephen Spires, CRNA – Allied Health/CRNA
  - ii. Reappointments
    - a. Ejiro Ughovwa, MD – Active/Internal Medicine

**VII. INFORMATION ITEMS:**

- A. Update provided by Stokes included review of November 2024 Financial Documents, Capital Outlay data submissions, Contract Renegotiations, Volumes, Cash Collections and Trubridge billing services.
- B. Reviel gave an executive update covering progress at Reeves RHC, Grand Opening date for Phase 1, Press Ganey awards, and a reminder for Board Members to complete Annual Ethics and Sexual Harassment Training.
- C. Andy Williams conducted the Audit Presentation for FY 2024.

**VIII. ADJOURNMENT:**

- A. Motion by Cannon, seconded by Lafargue to adjourn. With no further business, the meeting was adjourned at 6:30 pm.

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Chad Guidry, Chairman

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Roy Marcantel, Secretary