

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

**I. CALL TO ORDER:** The meeting was called to order by Chad Guidry on January 28, 2025 at 4:30pm.

**PRESENT:** Frances Cannon, Chad Guidry, Paula Manuel, Roy Marcantel

**NOT PRESENT:** Matthew Courville, Jay Lafargue, Robert Brandon

**OTHERS PRESENT:** Jackie Reviel, CEO; Richard Stokes, CFO; Kevin Fontenot, Legal; Morgan Courville, Executive Assistant; Terra Bailey, CNO

**II. EXECUTIVE SESSION:**

- A. Motion by Manuel, seconded by Cannon to enter executive session for the purpose of strategic planning. A vote was called; the motion passed unanimously. Those present for the executive session were Guidry, Cannon, Marcantel, Manuel, Reviel, Stokes, Fontenot, Bailey, Morgan Courville
- B. Motion by Cannon, seconded by Manuel to enter regular session. A vote was called; the motion passed unanimously.

**III. BOARD EDUCATION:**

- A. A review of the governance of the Quality Assessment Tool was carried out, with a recommendation to complete the assessment and return to Morgan Courville.
- B. Board members in attendance were made aware of the upcoming Board and Compliance Committee Conference on February 24<sup>th</sup>-25<sup>th</sup> in Phoenix, Arizona.

**IV. PUBLIC COMMENT:** No public comment

**V. CONSENT AGENDA:** Motion by Cannon seconded by Marcantel to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.

- A. Board of Commissioners Meeting Minutes – Regular Meeting: December 2024
- B. Medical Staff Committee Meeting Minutes – December 2024

**VI. ACTION ITEMS:**

- A. Motion by Manuel, seconded by Cannon to ratify contracts presented. A vote was called; the motion passed unanimously.
  - 1. LTO Healthcare Management
  - 2. 340B Administrative Services Agreement
  - 3. Custom Learning System Year 5 Agreement
- B. Motion by Cannon, seconded by Manuel to approve bad debt as presented. A vote was called; the motion passed unanimously.
- C. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are

recommend and it was motioned by Manuel, seconded by Cannon, and carried to approve the following appointments, reappointments, delegations, and clinical privileges.

1. Credentialing
  - i. New Appointments
    1. Katherine Guillory, APRN – Allied Health/Women’s Health
    2. Lisa Menuet, MD – Active/Psychiatry
    3. Sue Taylor, APRN – Allied Health/Psychiatry
  2. Reappointments
    1. Tammy Gillett, APRN – Allied Health/Women’s Health
    2. Stephanie Hanson, MD – Consulting/Pathology
  3. Application for Additional Privileges
    1. Ejiro Ughovwa, MD – Addition of pediatric admitting privileges
  4. Delegated Credentialing
    1. Salient Radiology Additions
      - a. Jennifer Benjamin, DO
      - b. Lowery Reiland, MD

B. Motion by Manuel, seconded by Cannon to approve Neurology via Telehealth Privileges. A vote was called; the motion passed unanimously.

**VII. INFORMATION ITEMS:**

- A. Update provided by Stokes included review of December 2024 financials, Contract renegotiations project, Financial Forecast for Phase II, Surgical Services Revenue and Expenses build, Medicare Cost Report and Medicare Volume Decrease Analysis.
- B. Bailey presented quarterly quality update to include Staffing, Patient Satisfaction scores, Quality Improvement and Safety Matrix, Quality Improvement Initiatives and case management and care coordination.
- C. Reviel gave an executive update covering progress at Reeves RHC, Grand Opening success and Annual Ethics and Sexual Harassment Training.

**VIII. ADJOURNMENT:**

- A. Motion by Cannon, seconded by Manuel to adjourn. With no further business, the meeting was adjourned at 5:26 pm.

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Chad Guidry, Chairman

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Roy Marcantel, Secretary