

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. CALL TO ORDER:** The meeting was called to order by Chad Guidry on June 19, 2024, at 4:37pm.
- PRESENT:** Chad Guidry, Frances Cannon, Rob Brandon, Roy Marcantel
- NOT PRESENT:** Katelyn Carrier, Matthew Courville
- OTHERS PRESENT:** Jackie Reviel, CEO; Richard Stokes, CFO; Kevin Fontenot, Legal; Morgan Courville, Executive Assistant
- II. EXECUTIVE SESSION:**
- A. Motion by Marcantel, seconded by Cannon to enter executive session for the purpose of strategic planning. A vote was called; the motion passed unanimously. Those present for the executive session were Guidry, Cannon, Brandon, Marcantel, Manual, Reviel, Stokes, Fontenot, Morgan Courville
- B. Motion by Cannon, seconded Marcantel to enter regular session. A vote was called; the motion passed unanimously.
- III. BOARD EDUCATION:**
- A. The Governance Institute Leadership Conference
- IV. PUBLIC COMMENT:** No public comment
- V. CONSENT AGENDA:** Motion by Marcantel, seconded by Cannon to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.
- A. Board of Commissioners Meeting Minutes – Regular Meeting: May 2024
- B. Medical Staff Committee Meeting Minutes – May 2024
- VI. ACTION ITEMS:**
- A. Motion by Marcantel, seconded by Cannon to Approve 2024 Annual Review of Contracts. A vote was called; the motion passed unanimously.
- B. Motion by Marcantel, seconded by Cannon to approve Organizational Chart Revision. A vote was called; the motion passed unanimously.
- C. Motion by Cannon, seconded by Marcantel to approve FY24 Amended Budget. A vote was called; the motion passed unanimously.
- D. Motion by Marcantel, seconded by cannon to Approve Request for declaration of surplus property. A vote was called; the motion passed unanimously.
- E. Reviel discussed attendance at monthly board meetings and will present to police Jury.
- F. Motion by Manual, seconded by Marcantel to ratify contracts presented. A vote was called; the motion passed unanimously.
1. Staples Furniture Solutions
- G. Motion was made by Cannon, seconded by Marcantel to approve Policy revisions. A vote was called; the motion passed unanimously.
1. Data Backup plan

2. Debt Service
3. Preparing Bank Deposits for Receipts

- H. Motion by Marcantel, seconded by Cannon to approve bad debt as presented. A vote was called; the motion passed unanimously.
- I. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Cannon, seconded by Marcantel, and carried to approve the following appointments, reappointments, delegations, and clinical privileges.
1. Credentialing
 - a. New Appointments
 - a. Jacques Villien, DO – Courtesy/Emergency Medicine
 - b. Reappointments
 - a. Tobbie Gagnard, APRN – Allied Health/Psychiatry

VII. INFORMATION ITEMS:

- A. Update provided by Stokes included May 2024 Financial documents, Review of CMS required price transparency on Allen Parish Community Healthcare's website, DPP Funds, patient volumes, upcoming offering of services to include sepsis and stroke and adding inpatient and emergency cardiology services.
- B. State of Louisiana agreed upon procedures update provided by Stokes.
- C. Reviel provided an executive update on the completion of the Phase 1 building, the potential extension of RHC's hours, Phase 2 and 3 planning, progress at Reeves RHC, Personnel updates for Psychiatric NP's, Radiology, Cardiopulmonary, HIM and EOC and the adjustment of Hospital name change through Policy Jury to match with CMS and IRS.

VIII. ADJOURNMENT:

- A. Motion by Marcantel, seconded by Cannon to adjourn. With no further business, the meeting was adjourned at 5:27 pm.

Chad Guidry, Chairman

Roy Marcantel, Secretary