

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

- I. CALL TO ORDER:** The meeting was called to order by Chad Guidry on August 27, 2024 at 4:38pm.
- PRESENT:** Chad Guidry, Frances Cannon, Rob Brandon, Roy Marcantel; Matthew Courville, Paula Manuel
- NOT PRESENT:** Katelyn Carrier
- OTHERS PRESENT:** Jackie Reviel, CEO; Richard Stokes, CFO; Morgan Courville, Executive Assistant
- II. EXECUTIVE SESSION:**
- A. Motion by Cannon, seconded by Manuel to enter executive session for the purpose of strategic planning. A vote was called; the motion passed unanimously. Those present for the executive session were Guidry, Cannon, Matthew Courville, Brandon, Marcantel, Manuel, Reviel, Stokes, Morgan Courville
- B. Motion by Courville, seconded by Cannon to enter regular session. A vote was called; the motion passed unanimously.
- III. BOARD EDUCATION:**
- A. Dates were provided for the upcoming Governance Institute Leadership Conference. Those interested are to contact administration.
- IV. PUBLIC COMMENT:** No public comment
- V. CONSENT AGENDA:** Motion by Matthew Courville seconded by Cannon to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.
- A. Board of Commissioners Meeting Minutes – Regular Meeting: July 2024
- B. Medical Staff Committee Meeting Minutes – July 2024
- C. Board of Commissioners Meeting Minutes – Special Call: August 2024
- D. QUIC Committee Meeting Minutes – July 2024
- VI. ACTION ITEMS:**
- A. Motion by Matthew Courville, seconded by Cannon to adopt the 2024 millage rates. A vote was called; the motion passed unanimously.
- B. Motion by Marcantel, seconded by Cannon to approve Organizational Chart Revision. A vote was called; the motion passed unanimously.
- C. Motion by Marcantel, seconded by Cannon to approve Medical Staff By-laws Revision. A vote was called; the motion passed unanimously.
- D. Motion by Manuel, seconded by Brandon to ratify contracts presented. A vote was called; the motion passed unanimously.
1. Seale Surgical Group
 2. Amendment to Orthopedic Agreement
 3. Clarity, an Alera Group Company

- E. Motion was made by Brandon, seconded by Cannon to approve Policy revisions. A vote was called; the motion passed unanimously.
 - 1. Emergency Drug Container Policy
 - 2. MH Cart Policy
- F. Motion by Matthew Courville, seconded by Manuel to approve the following privileges and criteria. A vote was called; the motion passed unanimously.
 - 1. Biennial review of Cardiology & Telecardiology Privileges and Criteria with no changes
 - 2. Biennial review of Psychiatry Privileges and Criteria with removal of hypnosis
 - 3. ENT Privilege List with Criteria
- G. Motion by Manuel, seconded by Cannon to approve bad debt as presented. A vote was called; the motion passed unanimously.
- H. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Cannon, seconded by Marcantel, and carried to approve the following appointments, reappointments, delegations, and clinical privileges.
 - 1. Credentialing
 - a. New Appointments
 - a. Matthew Ayo, MD – Active/General Surgery
 - b. Monty Heinen, MD – Active/OBGYN Surgical
 - c. Rikki Monticello, APRN – Allied Health/Surgery/First Assist
 - d. W. Devin Seale, MD – Active/General Surgery
 - e. Lindsay Trosclair, PA – Allied Health/Surgery/First Assist
 - b. Reappointments
 - a. Martin Carter, MD – Courtesy/Emergency Medicine
 - b. Tanya Mitchell, MD – Courtesy/Emergency Medicine
 - c. Edwin Urbi, MD – Active/Psychiatry
 - c. Delegated Credentialing
 - a. Rapid Radiology Additions
 - i. Christopher Bazemore, DO

VII. INFORMATION ITEMS:

- A. Update provided by Stokes included July 2024 Financial documents, review of Daily volume report, and an update on the following projects: Athena, Contract renegotiations, Volume Decrease analysis and Low Volume adjustment
- B. Reviel provided an executive update on progress at Reeves RHC, Staff Raises and Grand Opening date for Phase 1.

VIII. ADJOURNMENT:

- A. Motion by Marcantel, seconded by Cannon to adjourn. With no further business, the meeting was adjourned at 5:23 pm.

Chad Guidry, Chairman

Roy Marcantel, Secretary