

Allen Parish Hospital Service District No. 3

Board of Commissioners Meeting Minutes

I. CALL TO ORDER: The meeting was called to order by Chad Guidry on September 24, 2024 at 4:32pm.

A. Dr. Edward Ughovwa presented for Direct Consultation with med staff.
Consultation included discussions about new services including Mammography, Orthopedic, Telecardiology and telestroke.

B. Service Excellence Advisors presented the 2024 Service Excellence Workshop

PRESENT: Chad Guidry, Frances Cannon, Rob Brandon, Matthew Courville, Paula Manuel

NOT PRESENT: Katelyn Carrier, Roy Marcantel

OTHERS PRESENT: Jackie Reviel, CEO; Suzette Fatula, Controller; Morgan Courville, Executive Assistant; Kevin Fontenot, Legal

II. EXECUTIVE SESSION:

A. Motion by Cannon, seconded by Manuel to enter executive session for the purpose of strategic planning. A vote was called; the motion passed unanimously. Those present for the executive session were Guidry, Cannon, Matthew Courville, Brandon, Manuel, Reviel, Fatula, Morgan Courville

B. Motion by Cannon, seconded by Manuel to enter regular session. A vote was called; the motion passed unanimously.

III. BOARD EDUCATION:

A. Dates were provided for the upcoming Governance Institute Leadership Conference. Those interested are to contact administration.

IV. PUBLIC COMMENT: No public comment

V. CONSENT AGENDA: Motion by Manuel seconded by Brandon to approve Consent Agenda as presented. A vote was called, and the motion passed unanimously.

A. Board of Commissioners Meeting Minutes – Regular Meeting: August 2024

B. Medical Staff Committee Meeting Minutes – August 2024

VI. ACTION ITEMS:

A. Motion by Matt Courville, seconded by Brandon to ratify contracts presented. A vote was called; the motion passed unanimously.

1. Warbird Consulting Partners
2. Auxier Group, LLC
3. InQuiseek RHC Provider Based Development
4. InQuiseek RHC Onsite Evaluation and Operational Assessment
5. BJG Enterprises
6. Forvis Mazars, LLP

- B. Motion was made by Cannon, seconded by Brandon to approve Policy revisions. A vote was called; the motion passed unanimously.
 - 1. Nurse Aide Training Program
 - 2. Surgery Policies
 - 3. Anesthesia Policies
- C. Motion by Cannon, seconded by Manuel to approve bad debt as presented. A vote was called; the motion passed unanimously.
- D. Credentialing: Board members reviewed the applications, the supporting documentation, Medical Staff Committee as a Whole's recommendations, and information received during the credentialing and privileging processes. Based on this review, it is the Board's opinion that the following applicants meet the requirements for Medical Staff appointment and clinical privileges are recommend and it was motioned by Brandon, seconded by Matthew Courville, and carried to approve the following appointments, reappointments, delegations, and clinical privileges.
 - 1. Credentialing
 - a. New Appointments
 - a. Stephen Castleberry, MD – Active/General Surgery
 - b. Marla Kelly, MD – Active/OB-GYN
 - c. Rachel Martin, APRN – Allied Health/OB
 - b. Reappointments
 - a. Oladapo Folarin, MD – Active/Psychiatry
 - c. Delegated Credentialing
 - a. Nicholas Cramer, MD – Salient Radiology Addition
 - b. Stacy Black, MD – Salient Radiology Addition

VII. INFORMATION ITEMS:

- A. Update provided by Fatula included August 2024 Financial documents, anticipated DPP and MCIP payments, equipment grant and appropriation funds, Trubridge Revenue Cycle Reports, Athena implementation and Forvis Audit Update.
- B. Reviel provided an executive update on progress at Reeves RHC, Grand Opening date for Phase 1, Bond Commission Meeting and Benefit Kick off meetings.

VIII. ADJOURNMENT:

- A. Motion by Cannon, seconded by Manuel to adjourn. With no further business, the meeting was adjourned at 5:20 pm.

Chad Guidry, Chairman

Roy Marcantel, Secretary